

Appendix 3-4**INVENTORY FORM****Total Mark /10****Date:** _____ **Counted By:** _____**Page No:** _____ **Checked By:** _____

RECORDED	DESCRIPTION	COST	RETAIL	MIN STOCK	MAX STOCK	ACTUAL COUNT	STATUS
24	Toothpaste	\$1.89		100	350		
50	Shampoo	\$2.99		300	500		
350	Face soap	\$2.39		200	400		
20	Facial moisturizer	\$10.99		125	350		
15	Nail polish	\$1.99		250	400		
600	Deodorant	\$2.79		400	800		
400	Razors	\$1.89		250	450		
30	Bubble Bath	\$3.59		125	350		
25	Facial cleaner	\$3.49		275	500		
55	Hair colour	\$7.99		150	300		
500	Laundry soap	\$8.99		350	600		
200	Dishwasher soap	\$2.99		250	400		
25	Windex glass cleaner	\$2.59		300	500		
500	Birthday cards	\$5.99		500	1000		
600	Vitamin C	\$6.99		800	1200		
250	Vitamin B	\$3.99		400	800		
150	Contact Lens solution	\$11.99		300	750		
75	Cold formula	\$5.99		250	600		
375	Tylenol	\$6.99		300	800		
5	Digital scale	\$54.99		3	10		